

REFERENCES

Please supply the required information for the Applicant. Thank you.

NAME AND TITLE OF REFEREE	PHONE CONTACT	EMAIL ADDRESS	MAILING ADDRESS
	M		
	W		
OCCUPATION OF REFEREE	NAME OF EMPLOYER	HOW LONG HAVE YOU KNOWN THE APPLICANT	RELATIONSHIP TO APPLICANT

Referee's Evaluation of the Applicant	Below Average	Average	Above Average	Good	Very Good	No Basis
Professional Achievement						
Intellectual promise						
Communications Skills (listening, verbal, written)						
Computer/Technical Literacy Basic understanding of computer hardware and software, especially word processing, spreadsheets, and email.						
Flexibility/Adaptability/Managing Multiple Priorities. Ability to manage multiple assignments and tasks, set priorities, and adapt to changing conditions and work assignments.						
Disciplined work habits						
Maturity						
Motivation						
Leadership						
Integrity						
Reaction to setbacks						
Concern for others						
Self-confidence						
Interpersonal Abilities. Ability to relate to co-workers, inspire others to participate, and mitigate conflict with co-workers.						
OVERALL						

REFEREE'S COMMENTS

Signature _____

Date _____

